

**MINUTES OF A MEETING OF LITTLE HALLINGBURY
PARISH COUNCIL, HELD ON TUESDAY 03 JANUARY 2023,
BEGINNING AT 20.00, IN THE VILLAGE HALL**

PRESENT: Cllr Sue Meyer (Chairman)
Cllrs John Brothers, Dean Hatt, Nicola Marsh, Val McKirdy,
Stuart Padfield, Keith Summerford and Robert Wingard.

ALSO PRESENT: Mrs Urška Sydee (Clerk)
UDC District Council: Cllr Geof Driscoll

23/001. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Ciora Dillon, Ken Matthews and Andrew Robinson; Uttlesford District Council (UDC) Cllr Neil Reeve and Essex County Council (ECC) Cllr Susan Barker.
All accepted.

23/002. DECLARATIONS OF INTEREST

None.

23/003. PUBLIC PARTICIPATION

None present.

23/004. MINUTES OF PREVIOUS MEETING

It was agreed to add Cllr Stuart Padfield in the 'Present' section and to be removed from item 22/170 Apologies for Absence.

The minutes of the meeting held on 22 November 2022 with the above amendments were approved as a correct record of the proceedings and signed by the Chairman, Sue Meyer.

23/005. MATTERS ARISING FROM PREVIOUS MEETING

None.

23/006. CHAIRMAN'S COMMUNICATIONS

Chairman, Sue Meyer reported:

- She contacted Integrated Passenger Transport Unit regarding the bus service but received no answer so far
- She received a phone call that the blocked sewer at Pond Fields is leaking. Water Board had been contacted about it but said it is on private land and therefore not their responsibility.

23/007. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Uttlesford District Council Cllr Geof Driscoll reported:

- County Devolution – Essex County Council intends to send a letter to Government asking to be included in devolution. UDC to have meeting regarding this
- Highways Rangers – the service will not be available anymore due to funds cancelled by Essex County Council
- Planning – special Planning Committee meeting will be held re planning application UTT/22/0267/FUL – it is still possible to send in additional comments despite expired deadline

23/008. MEMBERS' REPORTS

None.

23/009. LOCAL PLAN

a) Three Parishes Local Plan Group (TPLPG)

Nothing to report.

b) Local Plan Working Group

Nothing to report.

c) UDC Local Plan

c.1) Update

Nothing to report.

c.2) Uttlesford Parish & Town Council Survey Services and Facilities

Cllr Val McKirdy agreed to fill in the form and submit it to the UDC Local Plan Team.

23/010. HIGHWAYS MATTERS

a) Update

No update.

b) Newbarn Lane

Potholes repaired.

c) 20s Plenty

c.1) Draft Letter

It was agreed to email the letter regarding 20mph speed limit to Essex County Council Portfolio Holder for Transport and Essex County Cllr Susan Barker on behalf of Little Hallingbury Parish Council.

c.2) Response

To email to area coordinator for 20s Plenty in Uttlesford saying that we sent the letter discussed in 23/010 c.1).

d) Highways Rangers

Communication regarding replacement funding after withdrawal of ECC funding for Highways Rangers was received and noted.

23/011. VILLAGE CAR PARK

Litter bin should be received within 2 days.

23/012. GASTON GREEN POND

Nothing to report. Councillors were asked to check the bench near the pond.

23/013. EXTENSION ROOM – VILLAGE HALL

Quotes not received.

Cllr Sue Meyer proposed to form a working group consisting of all parties involved and individuals with expertise in this area.

It was agreed to appoint Cllrs John Brothers and Robert Wingard to represent the Council, Sue Meyer to represent The History Society, Val McKirdy to represent the Village Hall, Peter Green to represent the Community Shop and Keith Rogers as he has a lot of knowledge in this area.

23/014. ASSETS OF COMMUNITY VALUE

It was agreed to nominate all assets that were nominated before.

23/015. NEIGHBOURHOOD PLAN

Cllr Val McKirdy gave a report re communication with Hatfield Heath Cllr Nigel Robley. Hatfield Heath Parish Council decided to do a simple Neighbourhood Plan and they estimate it would take 18 months to complete and to try to minimise the cost the councillors intend to do as much as possible themselves to not put extra work on clerk and perhaps involve residents to help. So far, they have printed a brochure with basic information and a basic questionnaire for residents to submit their views. It was agreed to go forward with the Neighbourhood Plan for which Steering Group should be formed. that Cllr Val McKirdy would contact RCCE and UDC to obtain information regarding the grants available and next steps to progress the NP. Councillors voted unanimously to proceed with a Neighbourhood Plan for LH.

23/016. FINANCE

a) Payments

The following payments had been made during the period 14 October 2022 to 11 November 2022:

	£
Hatfield Broad Oak Consultants Ltd – stationery, office	161.20
M D Landscapes (Anglia) Ltd – grass cutting	837.96
Hatfield Heath Parish Council – unsust. Sites website	58.80
Clerk – salary and expenses October 2022	888.47

Received and agreed.

b) Income

None for that period.

Received and agreed

c) Balances on 11 November 2022

Community Acc.	£56,363.25
Business Premium Acc. (Reserves Acc.)	£13,790.67

Received and agreed.

d) Bank Reconciliation

Bank reconciliation was received and approved by all and signed by the Chairman.

e) Budget Update

Received and agreed.

f) Approvals

f.1) Handyman

Expense for up to £25.00 for trousers was approved.

f.2) Payments

The payments were approved.

21.39 – Cllr Geof Driscoll apologised and left

g) Budget

The budget for 2023/2024 was reviewed and confirmed.

h) Precept for 2023/2024

It was agreed that the precept for 2023/2024 remains at £49,000.00, same as last year.

i) Audit

i.1) External Audit

External audit report was received and noted.

i.2) Internal Audit

The Council agreed to appoint Karen Roddam as internal auditor.

j) Late Finance Matters

Litter bin invoice received, will be paid when bin is received.

23/017. PLANNING

a) Application decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/22/0267/FUL	Land at Tilekiln Green, Start Hill, Great Hallingbury, Essex, CM22 7TA	Awaiting decision

Creation of an open logistics facility with associated new access and ancillary office with amenity facilities

(Strong objections: The proposal for a large logistics hub operating 24/7 adjacent to residential housing in Tilekiln Green, Great Hallingbury is detrimental to the locality and would significantly increase traffic.

A proportion of the additional traffic would travel through the villages of Great Hallingbury and Little Hallingbury, along narrow rural lanes, without pavement for the large part, with pinch points which are not wide enough for two vehicles to pass. This would cause significant noise and pollution issues for residents; safety issues for motorists, cyclists, farm traffic and pedestrians alike; as well as verge and carriageway erosion leading to potholes.

Little Hallingbury is already a cut through to the M11 and suffers from a high volume of speeding traffic and accidents along the A1060. With all the increased traffic, particularly HGV's, that will be going to and from the proposed site additional strain will be put on the main road through our village. The narrow lanes of Little Hallingbury are already suffering verge erosion and recent diversions through these lanes have

added significantly to this and proved that they are not suitable for increased volumes of traffic, which will only exacerbate the problem.

Tilekiln Green, Great Hallingbury is entirely the wrong place for a large 24/7 logistics hub and the village, and its surrounds should not be allowed to be blighted by such.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/22/0977/OP	Land Adj. Red Brick Row, Lower Road, Little Hallingbury	Refused

Outline planning application for the erection of one dwelling with all matters reserved except access.

(Objections: it is in Metropolitan Green Belt, within 57dB noise contour, backland development, adjacent to listed building and access is obstructed by bus stop and public footpath. This part of A1060 is an accident blackspot where several accidents happened).

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/22/2475/FUL	Treetops, Latchmore Bank, Little Hallingbury, Essex, CM22 7PH	Refused

Demolition of existing single storey self-contained 1 bedroom residential annexe and erection of new 2 bedroom self-contained residential annexe

(Objections: It is an oversized overdevelopment in Green Belt. The proposal therefore constitutes inappropriate development in the Green Belt.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/22/2628/FUL	Ivy House, Gaston Green, Sawbridgeworth Road, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QS	Approved

Erection of replacement garage

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/22/2902/HHF	The White House, Lower Road, Little Hallingbury, Essex, CM22 7RD	Approved

First floor extension, garage conversion and internal alterations

(No objections.)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/22/2475/FUL (Re-consultation)	Treetops, Latchmore Bank, Little Hallingbury, Essex, CM22 7PH	Refused

Demolition of existing single storey self-contained 1 bedroom residential annexe and erection of new 2 bedroom self-contained residential annexe

(Objections: This development is in Green Belt, and it is 'backyard development'. It would also allow the erection of a building that could very easily become a totally separate dwelling in an inappropriate location. This area of the Village is a linear development, and the proposed building is positioned back from the current building line and would consequently disrupt this linear pattern.)

b) Applications to be dealt with at this meeting:

<u>Application No.</u>	<u>Site and Development</u>
UTT/22/3332/FUL	Latchings, Latchmore Bank, Little Hallingbury, Essex, CM22 7PH

Conversion of residential outbuilding to self-contained dwelling,
with associated curtilage, car parking and landscaping

Objections: it is inappropriate backland development in Green Belt. The proposed development is too large for the plot and will be overlooking the neighbouring properties, which would lose the privacy. It would upset the linear pattern in this part of the village. The road is unadopted.

c) Late Planning Matters

None.

23/018. MISCELLANEOUS ITEMS FOR INFORMATION AND NOTING

a) Items received in time for the agenda

- EALC – E bulletin; EALC Police, Fire and Crime Bulletins; EALC Training Calendar 2023; EALC Legal bulletin;
- NALC – Newsletters; Chief's executive bulletins.
- Uttlesford District Council – supplement "Planning Committee Presentations" to the agenda for Planning Committee, 23 November 2022; link for agenda for Planning Committee 14 December 2022 2x; supplement Planning Committee Presentations to the agenda for Planning Committee, 14.12.2022; link for minutes for Planning Committee 23 November and 14 December 2022.
- Essex Police, Rural Engagement Team - Rural Engagement Team November 2022 newsletter.
- Uttlesford District Council, Planning and Building Control Registration Team - Weekly List of Planning Applications.
- Crime data.
- Essex County Council, Integrated Passenger Transport Unit - Engagement Sessions. Circulated 24.11.2022
- Uttlesford District Council, Solicitor - S45 Local Government (Miscellaneous Provisions) Act 1976.
- Uttlesford District Council, Democratic Services Officer - New Model Code of Conduct.
- Affinity Water - Water Resources update.
- Thank you letter – Uttlesford Citizen's advice Bureau, SAW.

All received and noted.

b) Late Items

- Essex Police, Rural Engagement Team - Rural Engagement Team December 2022 newsletter.
- Letter from resident regarding bus service 305 – discussed in item 23/006.

All received and noted.

23/019. ITEMS FOR THE NEXT AGENDA AND INFORMATION

None.

23/020. NEXT MEETING

The next Parish Council meeting is scheduled to be held in Village Hall
14 February 2023 starting at 20.00.

The meeting ended at 21.58

Signed.....
(Chairman)

Date.....